



Early Years Foundation Stage (EYFS) Consultant – Call out Brief

1. Background

Culture Bridge North East (CBNE)'s vision is that every young person growing up in the North East can have a childhood rich with arts and culture. Arts Council England fund a Bridge organisation in each English region. CBNE, managed by Tyne & Wear Archives & Museums is the Bridge for North East England from 2015-2022.

CBNE is a strategic capacity development programme. Our approach is driven by building and managing relationships, and ensuring all our work is relevant to the needs of children and young people and those who engage with them. Our programmes are across five main themes: Local Cultural Education Partnerships, Partnership Investment, School Engagement, Artsmark and Arts Award. Full information about what we do is available online www.culturebridgenortheast.org.uk.

2. Objectives of this consultancy

CBNE is seeking to appoint an organisation or consultant(s) to work with us from October 2021 until February 2022 on our Creative Classrooms CPD programme for teachers.

<https://culturebridgenortheast.org.uk/creative-classrooms>

We would welcome applications from cultural organisations or practitioners developing early years work, and early years leaders or consultants working in or directly with schools.

3. Deadline for submission of proposals

28th May 2021

4. Brief for Creative Classrooms work

Schools are critical to young people's access to and engagement with culture and the arts, and as such are a critical audience for CBNE. Since 2015, we have achieved a range of successes in our work with schools, and have good levels of engagement with schools across the region. There is of course always more that could be done, and in this period we would like to focus additional resource into EYFS via our Creative Classrooms programme comprising 'CreatED' (online CPD) and our online teaching resource bank 'Compendium'

Through this consultancy we are seeking to:

- Add an EYFS theme to our CreatED online CPD programme. (The consultant would co-design and co-deliver 3x 90 min sessions in January/Feb 22 to an audience of teachers)



- Add an EYFS theme to our Compendium resource bank (The consultant would write and source blogs, case studies and EYFS news)
- Gain specialist advice in order to develop EYFS strands further. (The consultant would share their specialist knowledge in order to enhance CBNE programmes)

Scope

Administrative and communications support are available to the consultant from the CBNE Creative Classrooms team.

Timescale – key events

What	By when
Deadline for submission of proposals	28 th May 2021
Interviews	June/July 2021
Recruitment of practitioner(s) / organisation	July/August 2021
Development phase	Oct – Dec 2021
Delivery Phase	Jan - Feb 2022

5. Procurement

The deadline for submission of proposals is 9.00, Friday 28th May 2021. Shortlisted contractors/organisations will be invited to interview via Zoom in June/July 2021. We can be flexible with dates.

Quotation assessment

Quotations will be evaluated via a process of value assessment, balancing quality & price. Applicants should indicate a fixed price (inclusive of VAT) for this work, including all time, administration, materials, travel, subsistence and other costs. Indicative budget: £3,200 for 8 days work(N.B. Additional budget will be available for the delivery of programmes developed as part of this work).

Proposals

Based upon the information we have provided and the outputs we have stipulated in this brief, explain how you or your organisation would propose to undertake this commission and the outline programme for delivery.



Please provide details of how you propose to deliver this work, including:

- How the commission will be delivered.
- How you will communicate and collaborate with CBNE.
- Your experience of work relevant to this commission
- Details of the individuals who would undertake the work and the proportion of the assignment to be carried out by each of them.

Please submit your proposal, on no more than 2 sides of A4, by email. Proposals must be received by 9am on Friday 28th May to Charlotte.dack@twmuseums.org.uk

6. Contacts

If you have any questions or would like an informal discussion of this work please contact Charlotte.dack@twmuseums.org.uk to arrange a call.