



Minutes: CBNE Advisory Board online Zoom meeting

Tuesday 10 November 2020 16:00 – 18:00

Attendees: Catherine Hearne (CH) (Chair) Diane Fisher-Naylor (DFN) Katy Milne (KM) Michael Summers (MS) Julia Robinson (JR) Louise Stogdale (LS) Venda Pollock (VP) Tim Smith (TM) Miles Wallis-Clarke (MWC)

Staff attendance: Bill Griffiths (BG) Andrew Garrad (AG) Susie Batey (SB) Ellen Johnson (EJ) (minutes)

Agenda item and notes	Actions
1. Introductions and open meeting	
<p>Round table introductions from Board and CBNE team to benefit new members.</p> <p>Minutes of the last meeting are agreed. CH emphasizes the importance of having ‘Diversity, Equality and Inclusion’ as a permanent agenda item.</p>	
2.LCEP update	
<p>County Durham: KM reports on CDCEP full PI application. New County Durham Area Manager, Susie Batey has made connection with LCEP and is looking forward to working alongside them.</p> <p>Gateshead: BG confirms a high level of change in Gateshead CEP but that members are rising to the challenge.</p> <p>Newcastle: MWC confirms that the PI project is underway but paused due to current COVID-19 restriction. Upcoming meeting to enlist school reps for PI project but with schools/cultural org anxiety about welcoming in-venue workshops due to COVID-19, work needs to be done to reschedule and reshape project.</p> <p>North Tyneside: AG reports on collaboration between LCEP and Children North East, their work on social prescribing and mentoring for vulnerable children. Budget expected to adapt to push project forward after social restrictions. LCEP seeking new chair to replace interim.</p> <p>Northumberland: AG reports on LCEP’s response to COVID-19 and confirms their intention to appoint a permanent chair.</p> <p>South Tyneside: BG confirms that whole LCEP has not met formally but mental wellbeing subgroup is looking at developing work on cultural support spaces. DFN touches on priority of teachers to support digital divide.</p> <p>Sunderland: SM reports on schools engaging digitally. Re-writing plan is a top priority, as well as the mental health and wellbeing of staff, teachers, as well as children and young people.</p> <p>Tees Valley: SB – confirms that LCEP haven’t met this term but smaller meetings have been taking places with reps. LCEP will work with Bridge to formulate a clear intention for PI following their full application.</p> <p>CH praises the resilience of all LCEPs during this time and stresses using this time as a fresh opportunity to rethink strategy and LCEP support.</p>	<p>LCEP national assembly to remain on agenda for future updates</p>

<p>BG confirms that assembly is working towards creating a mutual support network.</p> <p>AG confirms Bridges are able to attend some sessions which will benefit area managers.</p>	
<p>3. Activity Planning</p>	
<p>BG reports on activity plan and commends CBNE team for adapting to new way of working. TWAM acknowledges the challenges of home working and consistently encourages staff to check in with physical and mental health concerns. CH asks how Time to Change has been affected by the departure of team members, Elvie Thompson (past programme manager) and Eileen Atkins (past Area Manager to Tees Valley and County Durham). BG assures Board that work is being done to ensure people still know who the champions are and where they can find support.</p> <p>CH asks about the business of creating a 'common language'. DFN echoes Bill's comments on CBNE's adaption to home working and digital delivery. Emphasizes the importance of taking time to stop and reflect.</p> <p>TS asks for dates/intel on legacy planning and the current exit strategy. BG updates on Arts Council plans for NPOs and current timeframes. CC assures Board that no plans have been confirmed and will be subject to spending review when steps are taken. Guidance will be sought from Arts Council on updates to activity plan and shift towards the agenda of Let's Create initiative. CC confirms the need for national guidance.</p> <p>BG announces that libraries are now included in Arts Council strategy. JR says this is huge step for libraries due to being able to now apply for wider programmes. Libraries are incredibly important now due to mental health and employment risks; they're a free support service to many.</p> <p>CC confirms ACE has been mapping the early years provision in the north. BG reports on the Kickstart Scheme, to support young people unemployed/at risk of unemployment. A group of Bridges are looking into the scheme. BG suggests Kickstart could be something CBNE support. CC says there hasn't been any work on Kickstart but will chase it up. CH asks if climate change may be a focus moving forward. BG confirms we'd need ACE guidance for any work on climate change. Speculates PI guidance would change to incorporate climate change considerations.</p> <p>BG confirms that submission for activity plan will take place next year with a March 2021 deadline.</p> <p>TS asks if there's currently any regional hotspot mapping of engagement with NPOs. BG confirms it's something Bridges are looking into but there's an increasing desire for LCEPs to work with that info. BG emphasizes the effectiveness of Let's Create work in locating regional cold spots.</p>	<p>CC to source updates on Kickstart programme at an ACE level.</p> <p>CBNE to share any updates on activity plan submission time frame</p>
<p>4. Updates from PI panel meeting</p>	
<p>CH confirms appointment of KM as Chair of PI panel and recommends she take over vacant post of Board Vice Chair which is generally supported.</p> <p>KM reports on feedback and next steps for full applications from Tees Valley and County Durham.</p> <p>BG notes that PI panel are looking forward to TS being a member.</p>	<p>KM and panel to organise PI induction for new advisory members.</p> <p>CH and KM to discuss Vice Chair role of Advisory Board.</p>
<p>5. Performance Update and Management Accounts</p>	
<p>BG reports on the management accounts and need to consolidate cash flow with new temporary Programme Manager, Clare Elliott.</p>	<p>BG to discuss cash flow with Clare Elliott when in post</p>

<p>BG explains that changes to the budget are owing to demand for online delivery and the Creative Classrooms CPD programme.</p> <p>MWC asks for ways in which LCEP management can be supported during this time of social restriction. BG and DFN stress the need to source support mechanisms for LCEPs during the next period of restrictions, without fostering dependency. CC points out that changes to PI were to support LCEPs' financial stability and independence.</p> <p>BG gives performance update. Confirms national significance of the Let's Create packs initiative and the benefits of partnering with Children North East. Updates Board on Let's Craft initiative. DFN asks if there are any plans to continue support over Christmas period. BG stresses the importance of CBNE's relationship with Children North East and team are ready to receive updates on Craft Council's crowd funder.</p> <p>MWC praises the Creative Classrooms compendium and confirms the need for it to continue. BG reports that the Compendium contract has been extended until the end of March 2021. LS notes importance of keeping momentum up with circulating home learning resources. DFN concurs and comments on the significance of families using art activities as support and learning tools, without forcing parents to become teachers.</p> <p>MS stresses need to publicize Music Education Hub resources to schools.</p> <p>BG reports on Arts Award decrease due to restrictions. EJ reports on engagement data from the Imagine If 2020 digital conference series which Board agrees will strengthen teacher CPD numbers as well as engagement with Creative Classrooms.</p>	<p>BG and CH to discuss support interventions CBNE could offer LCEPs. Pick up at the next meeting.</p> <p>Team to create another Creative Classroom call out for compendium resources, especially focussing on music education focused.</p>
<p>6. Diversity, Equality and Inclusion</p>	
<p>CH reports on the success of team and Board recruitment, noting the diverse regional spread. Acknowledges need for more representation from diverse groups not least BAME members with appropriate knowledge and expertise.</p> <p>MS reports on the Reshape programme and the opportunity for Music Education Hubs. Board members to read the youth music reports before next meeting. VP acknowledges HE needs to do more to support arts students with disabilities and that it is becoming a priority.</p> <p>BG notes that the impact of the Black Lives Matter movement and it should be a catalyst for the Board to explore accessibility in the arts and creative sector.</p>	<p>BG and CH to talk further.</p> <p>EJ to send link to Reshape music report</p>
<p>6. Any Other Business</p>	
<p>Applications for the CBNE fund open in December 2020. BG talks more about what the fund is and why it's used. CH notes that they'll be looking for panel members to help decide on the recipients of the fund.</p> <p>MWC updates Board on next steps once leaving his post at Hotspur Primary School.</p> <p>MS updates on launch of Durham Music Service new programme, free until Christmas for schools.</p> <p>BG – Iain Watson is retiring and recruitment process for TWAM Director will be underway as soon as possible.</p>	<p>Team to send round CBNE fund info when it goes live.</p>
<p>7. Next meeting</p>	
<p>Thursday 28 January 2021 16:00 – 18:00 Venue TBC</p>	