



Minutes: CBNE Board Paper sign off

Tuesday 30 July 2019 16:00-17:00

Discovery Museum, Blandford Square, Newcastle Upon Tyne, NE1 4JA

Attendees: Elvie Thompson (ET), Bill Griffiths (BG), Catherine Hearne (CH), Ellen Johnson (EJ Minutes)

Note that due to a high level of absence among other board members, the Chair (Catherine Hearne) went through papers for this meeting with CBNE staff, including scrutinising financial reporting. Papers were circulated to the rest of the board for information and comment.

Agenda item and notes	Actions
1. Minutes of last meeting	
Minutes were agreed with one action carried forward.	ET to send out evaluation report in time for next advisory board meeting
1. Redcar & Cleveland & Middlesbrough Programme	
<p>CH begins by inquiring into the development of work in Redcar & Cleveland & Middlesbrough. ET replies with an explanation into the development of the South Tees Valley Programme, and the collaboration of CBNE, specifically Eileen Atkins (Area Manager) and Angela Rose Hammond (Teacher) of Rye Hills Academy.</p> <p>ET goes into detail on the programme’s collaboration with regional and national organisations, the CPD on offer to build teacher – practitioner relationships, the partnership with Rye Hills, the Arts Award cohort training, Artsmark info events which EJ elaborates on, and the return of last year’s successful BIG Creative Teacher’s Event to be delivered in March 2020.</p> <p>CH queries the relationship with Angela Hammond at Rye Hills Academy and its development since her commission in 2018. ET assures meeting that Angela’s relationship and connections with South Tees Valley teachers is invaluable to the programme and future work.</p>	
2. Durham Commission	
CH asks ET about next steps. ET informs meeting that the Commission will be launching in September to parliament and there will be wider communication later on in the year.	
3. LCEP development	
ET reports on the development of LCEPs within different parts of the region as per the LCEP paper.	

4. CBNE draft LCEP support offer	
CH approves the plan and suggests the 'strategic development' the Area Managers are planning to offer the LCEPs needs to be described more specifically and brought to the next board meeting.	ET to continue work on LCEP support plan and report on progress at next meeting.
5. CBNE board away day	
No further discussion.	CH to support ET with planning for away day.
6. Performance indicators	
<p>ET requests input on how the board would like to be reported to on Artsmark and Arts Award. Artsmark targets are about a way of looking through school's progress and length of time through the journey, and recording number of schools reregistering makes sense for CBNE and where its priorities lie. ET discusses key figure from Arts Council that they want 70% of schools reregistering by the time award has expired. CBNE is at 60%. Meeting in agreement that statistics and a list of target schools should be given to the board to drive this locally.</p> <p>ET reports on this year's strategic focus of Arts Award, to drive the higher levels. Arts Award moderation numbers are so variable they are a misleading reporting measure. CH talks about the value of the qualitative evidence being important in any report and suggests presenting impact stories rather than figures. ET suggests a SMART target should be reported on too. This is agreed.</p> <p>ET reminds the meeting that the CBNE business plan will be reviewed for sign off at the January meeting.</p>	<p>ET to report on Artsmark re-registration figures with lists of target schools.</p> <p>ET to work with team to provide impactful case studies for Arts Award alongside moderation numbers.</p> <p>ET to do business plan review for January board meeting.</p>
7. Management accounts and cash flow	
Cash flow for PI is not intelligent at the minute but ET to change this. Meeting reviews figures for the first quarter and CH is looking forward to further updates.	
8. ACE draft strategy consultation	
BG asks if ACE consultation has been fed back formally by CBNE. ET says CBNE haven't done a written response but that she took part in a national consultation event and other staff took part in a local one. CH asks if it's worth writing a formal response from CBNE.	ET to write a formal response to ACE draft strategy