



Minutes: Advisory Board meeting 18 July 2018, 16.00 – 18.00

Hotspur Primary School, Newcastle upon Tyne

Attendees: Gemma Dyer (GD), Miles Wallis-Clarke (MW), Mark Freeman (MF), Alejandra Vicencio (AV), Craig Taylor (CT), Christine Chambers (CT), Di Fisher-Naylor (DF), Simon Marshall (SM), Julia Robinson (JR), Katy Milne (KM)

In attendance: Elvie Thompson (ET), Bill Griffiths (BG)

Apologies: Iain Watson, Catherine Hearne, Mike Summers

Agenda item and notes	Actions
1. Minutes of previous meeting and matters arising	
The minutes of the last meeting were agreed.	
2. 2017-18 evaluation report discussion	
<p>Findings from the annual impact evaluation were discussed, with a focus on whether CBNE should focus on broadening reach or providing next steps for people who have completed our programmes. The board agreed that the DfE funded work in Middlesbrough, Redcar and Cleveland, as well as ongoing work with LCEPs, were an effective approach to broadening reach and that additional resource should be used to provide next steps.</p> <p>SM suggested supporting schools to release Cultural Leaders in Education to support other schools. This might need to include incentives like relevant training in addition to paid release time. KM said a method of connecting these advocates to each other would be important. AV suggested post-course support to give them tools to take their next steps. BG asked whether we could take a similar approach to supporting advocates in the culture sector.</p> <p>MW raised the issue of the future of Cultural Leaders in Education beyond the current contract with Newcastle University, asking if there was a possibility to connect it with credits for NPQML.</p>	<p>ET to report recommendations to Charlotte Dack.</p>
3. South Tyneside LCEP discussion	
<p>BG updated on plans towards an LCEP in South Tyneside. The cultural sector engaged in an initial meeting but school engagement at SLT level was proving more difficult. BG had a meeting scheduled on 18 July with South Tyneside Council to discuss next steps in identifying headteacher representatives.</p> <p>SM suggested BG initially approach schools already engaged in CBNE programmes. SM said that the Sunderland LCEP has recruited a large number of headteachers with the understanding that while some will struggle to make meetings there should always be good representation of the sector.</p> <p>DF asked whether other senior leaders in school would be suitable. SM responded that while senior leaders may have more time they may not have the necessary external connections, and that while headteachers would have the connections</p>	

<p>they were less likely to have the time. BG spoke about the need for visible leaders to mobilise others. SM suggested Beverley Scanlon. GD asked whether a Chair of Governors would be suitable. MW responded that as Chairs of Governors are already volunteering for the school, they are not likely to have additional time to give to an LCEP.</p> <p>DF said that the South Tyneside LCEP would require strong focus in the new academic year and that the board would like to action from September onwards. DF asked where the board could expect to see the South Tyneside LCEP by Christmas 2018. BG responded that a second meeting should have taken place by then (a first one having taken place in October), signing off Terms of Reference. MW said that task and finish groups have been effective in Newcastle for finalising governance arrangements without taking up time in the main meetings. KM asked whether it was BG's role to facilitate this process, BG confirmed that it was.</p>	
<p>4. Updates on DfE funded activity</p>	
<p>ET updated on progress of DfE funded activity since the board provided guidance at the last meeting.</p> <p>SM suggested a useful contact in the Tees Valley Combined Authority – Stephanie Rose, who has just moved from Sunderland, working on careers and employability in schools.</p> <p>MW congratulated the team on the progress of this work.</p>	<p>ET to pass contact to Eileen Atkins.</p>
<p>5. Performance update and management accounts</p>	
<p>ET updated on performance in the last quarter.</p> <p>Grants have been awarded from the CBNE Fund. The next deadline will be 10 October. The board are asked to promote this where suitable. Reminder: the fund is held by the Community Foundation for Tyne and Wear and Northumberland. It supports working relationships between schools/youth settings and cultural organisations/artists, to improve access for children and young people to high quality arts and cultural education. Grants are awarded between £500 - £1,500.</p> <p>Also in October the Foundation will provide a report on the first year performance of the fund. The Foundation report that many of the high priority but unsuccessful applicants from the first round went on to receive funding from other Foundation funds. CC said that it would be useful to know whether the Fund was reaching those not reached before by ACE funds.</p> <p>ET and GD reported that the fund can be topped up with other funding, but that ring-fenced funds for cultural education could also be administered through the fund if a giver wanted to support something specific like, for example, music education in Sunderland. CC suggested this might be of interest to Music Education Hubs.</p> <p>ET reported on a successful Artsmark celebration event at Beamish. MW suggested that in future it would be good for schools to be able to showcase their work at these events, for example through short films or performances. Future celebration events will take place in January and July 2019. The January event is likely to take place at the Tyneside Cinema. The board suggested that the summer event should take place in Redcar and Cleveland.</p>	<p>ET to discuss with Community Foundation when report is produced.</p> <p>ET to discuss CBNE Fund with Music Education Hubs.</p> <p>ET to report recommendations to Mel Carter.</p>

<p>ET reported that CBNE has recruited the highest number of Artsmark Partners in England.</p> <p>ET and board members talked through updates from each LCEP.</p> <p>SM reported that Sunderland schools are now seeing Ofsted inspectors asking direct questions about the breadth of their curriculum, and that Together for Children are being approached for advice on this. This hopefully signals positive change and an opportunity for CBNE.</p> <p>An event was taking place on 26 July to launch the new PI programme, which has now been signed off by ACE, to LCEPs.</p> <p>The board congratulated ET and the team on the progress of this work.</p> <p>ET talked through monitoring data. This year's Artsmark target of achieving greater parity across the region has already been achieved. MW requested more granular detail in future reports, for example breaking down into local areas.</p> <p>ET talked through the financial reports. DF asked how budgets were monitored across the year. ET explained this process. In terms of projected underspend for the year, PI is likely to be the area of challenge, given that the new programme has only just been launched. This is being managed in regular communication with ACE.</p>	<p>ET to look to provide more detailed monitoring data.</p>
<p>AOB</p>	
<p>Imagine If conference 2018 is now open for booking. Board members are welcome to attend, and are requested to circulate the information among school networks. https://www.eventbrite.co.uk/e/imagine-if-2018-north-east-cultural-education-conference-tickets-47814479395</p>	
<p>Next meeting</p>	
<p>25 October, venue TBC</p>	